

# Office of Undergraduate Studies

## Organizational Chart

**Committee Leadership:**

- Assessment Committee
- CERTI Coordinating Committee
- Residential College Review Committee
- Retention Committee
- Service Learning Advisory Committee

**Other Reporting Departments:**

- Freshman Engineering Program (FEP)
- Institute for Environmental Excellence (IEE)
- Physical Education Program
- Regional Professional Development Program (RPDC)
- Speech Communication Center
- Student Design & Experiential Learning Center (SDELIC)
- Teacher Education Program
- The Writing Center

**Dr. Harvest Collier, Vice Provost**  
**Vacant Position, Assistant to the Vice Provost**  
**Lucretia Eaton, Administrative Associate**  
**Starlet Thomas, Secretary**

First Year Experience Programs	Second Year Experience Programs	Experiential Learning Programs	Undergraduate Advising Office	CERTI (Faculty Development Programs)	Academic Data/Regulations & Compliance
Personnel: Carol Smith, Manager, First Year Experience Programs Summer Young, Manager, Second Year Experience Programs Dr. Ron Bieniek, Director, LEAD Rachael Riley, Administrative Assistant		Personnel: Melissa Hutton, Program/Project Support Specialist	Personnel: Mary Ann Koen, Manager Dr. F. Scott Miller, Advisor Tyrone Davidson, Advisor Beth Welter, Sr. Secretary	Personnel: Diane Hagni, Program/Project Support Specialist Dan Cernusca, Instructional Design Specialist	
<b>College Transition Programs:</b> <ul style="list-style-type: none"> <li>•Hit the Ground Running</li> <li>•Master Student</li> <li>•One Book Program</li> </ul> <b>Academic Success Programs/Learning Communities:</b> <ul style="list-style-type: none"> <li>•Academic Alert System</li> <li>•LEAD</li> <li>•Honor's Academy</li> <li>•Residential College Learning Communities</li> <li>•Student Externship Program</li> <li>•Boeing Mentorship Program</li> </ul>	<b>Academic Success Programs/Learning Communities:</b> <ul style="list-style-type: none"> <li>•Academic Alert System</li> <li>•LEAD</li> <li>•Honor's Academy</li> <li>•Residential College Learning Communities</li> <li>•Student Externship Program</li> <li>•Boeing Mentorship Program</li> </ul>	<b>I. Undergraduate Research Program:</b> <ul style="list-style-type: none"> <li>•Introduction to Research &amp; Experimental Design</li> <li>•OURE</li> <li>•OURE Fellows</li> <li>•UM Research Day at the Capitol</li> <li>•Undergraduate Research Conference</li> </ul> <b>II. Student Design Programs</b>  <b>III. Service Learning Program</b>	<b>I. Undecided Student Advising</b> <b>II. On-Track Academic Success Program</b> <b>III. Advising Development Conferences</b> <b>IV. Advisor Training Program</b> <b>V. Outstanding Academic Advising Awards Program</b> <b>VI. Undecided Student Recruiting</b> <b>VII. Deficient Student Advising &amp; Appeals</b>	<b>I. Faculty Development Initiatives:</b> <ul style="list-style-type: none"> <li>•Collaborative Learning</li> <li>•Experiential Learning</li> <li>•Technology-Enhanced Learning</li> <li>•Educational Research</li> </ul> <b>II. Activities Coordination -CERTI Coordinating Committee</b>  <b>III. IT Educational Technology/ Liaison</b>	<ul style="list-style-type: none"> <li>•Academic Alert System/ Liaison</li> <li>•Academic Dishonesty</li> <li>•Academic Forms &amp; Paperwork</li> <li>•Academic Grievances Officer/ Liaison</li> <li>•Charter Schools Sponsorship/ Liaison</li> <li>•Reaccreditation Self Study</li> <li>•Program Evaluation &amp; Assessment</li> <li>•Scholarships &amp; Awards Opportunities</li> <li>•Undergraduate Certificates</li> </ul>