TO: The Student  
FROM: H. Collier, Vice Provost Undergraduate Studies  
RE: Academic Misconduct

Your academic misconduct provides a critically important opportunity for you to demonstrate valuable lessons learned in pursuing your academics successfully.

With this memo you are requested to provide a written document of your reflections of what you have learned as a consequence of this incident. In addition, you are requested to include in your document definitive recommendations that will serve as instructional insight for other students in meeting the ethical academic conduct that is expected of Missouri S&T students.

This document is due to my office (105 Norwood Hall) no later than 4:30 pm on or before ___________. Your failure to provide this document will result in you being requested to visit with me again to reconsider sanctions relative to your academic conduct.

Please contact my office if you have questions related to this matter.