

MINUTES

UMR Retention Committee Meeting

May 17, 2007

8:15-9:15 AM

Members Present

Harvest Collier, Stephanie Fitch, Amy Gillman, Jay Goff, Matt Goodwin, Jeff Cawfield, Barb Prewett, Lynn Stichnote, Laura Stoll, Steve Watkins, James Woner

Members Absent

Dana Barnard, Meg Brady, Mary Ellen Kirgan, Gearoid MacSithigh, Emily Petersen, Stephen Raper, Kristi Schulte, Robert Whites

I. Approval of Minutes from 5-3-07 meeting.

The committee reviewed and approved the minutes as written.

II. Academic Alert System-SP2007 Report

Dr. Collier and Amy Gillman gave the following report: A) 639 academic alerts issued during the spring 2007 semester. B) 74% still open / 26% closed. C) The majority of alerts were issued due to lack of attendance or poor performance in the course.

For all OPEN alerts, the committee suggested comparing the student's mid-term grade to their grade at the end of the semester to determine if the student improved. The committee suggested comparing these results with all CLOSED alerts. In addition, the committee indicated it would be valuable to look at the correlation between probationary students and the academic alert system.

III. Draft 2006/07 Retention Committee Annual Report

The committee reviewed the draft annual report and made several suggested revisions.

-Jay Goff indicated he would provide a list of annual activities (such as retention reports, annual surveys, etc.) to be included in the report.

- Amy Gillman will modify the draft report and send it to Dr. Collier for review.

-Dr. Collier will send the modified draft to the committee for final approval.

-A copy of the final report will be sent to the Office of the Provost and the Office of the Chancellor. The report will also be made available on-line.

IV. 2007-08 Retention Committee:

A. Committee Membership- The committee discussed new membership

for the 2007-08 academic year, including the possibility of a new chairperson.

-Jay Goff suggested including the Director (or a representative) of Residential Life. He also suggested looking at a faculty representation model to include key faculty members from Engineering, Math/Sciences, Humanities/Social Sciences, Business, Computing, Materials and Energy and other areas on the campus., Jay will provide a copy of this model for the committee's consideration.

- The committee also suggested key representatives for academic advising, freshman students and under-represented student groups.

-The committee discussed the possibility of electing a new committee chairperson.

-No decisions regarding committee membership/leadership were made. Therefore, it remains an issue that will need to be resolved during the 2007 summer semester.

B. Priority Issues for Next Year- Priority issues for next year are referenced on page 10 of the DRAFT Retention Committee annual report under the section titled *Summary of Recommendations*.

V. Adjournment- The meeting was adjourned.