

MINUTES

Missouri S&T Retention Committee Meeting

August 27, 2009

8:15-9:15 AM

Members Present: Harvest Collier, Amy Gillman, Larry Gragg, Mary Ellen Kirgan, C.R. Thulasi Kumar, Rance Larsen, F. Scott Miller, Rachel Morris, Lea-Ann Morton, Stephen Raper, Kristi Schulte, Carol Smith, Brad Starbuck, Lynn Stichnote, Laura Stoll, Amiel Weerasinghe, Summer Young

Members Absent: Jay Goff, Sunnie Hughes

- I. **Welcome New Members**-Dr. Collier welcomed the new members to the committee and reviewed the meeting schedule for the 2009-10 academic year.

- II. **New Business**

- A. **Preliminary Retention Report-**

Laura Stoll reported the preliminary retention numbers for first year students is currently around 87.6%. However, second year student retention is down from last year.

Dr. Miller reported the Undergraduate Advising Office is actively working to correct this. He hopes the implementation of the new advising guidelines will positively impact student retention at the end of this coming year.

Dr. Collier briefly described the new advising guidelines to the committee and summarized the new requirements.

- B. **Top 5 Priority Goals for 2009-10**

The Missouri S&T Retention Committee established five priority goals for the 2009-10 academic year. The committee organized itself into five working groups to coordinate the implementation of recommended actions.

Dr. Collier asked that each working group meet to discuss their specific goal, and establish recommended action(s) and related performance measures. Action items will be pursued as tactical planning items where practical. Dr. Collier will forward recommendations to the Strategic Planning Committee by September 17, 2009.

Goal 1 Working Group:

Harvest Collier
Larry Gragg (Group Chair)
Mary Ellen Kirgan
C.R. Thulasi Kumar
Rachel Morris
Kristi Schulte
Amiel Weerasinghe

Goal 2 Working Group:

Rance Larsen
Lea-Ann Morton
Carol Smith
Lynn Stichnote
Laura Stoll (Group Chair)

Goal 3 Working Group:

Jay Goff (Group Chair)
Stephen Raper
Brad Starbuck
Summer Young

Goal 4 Working Group:

Scott Miller (Group Chair)
Amy Gillman
Mary Ellen Kirgan
Summer Young

Goal 5 Working Group:

Scott Miller
Sunnie Hughes
C.R. Thulasi Kumar
Carol Smith
Lynn Stichnote (Group Chair)
Ad hoc member from Alumni Affairs

- I. **Announcements:** Fall 2009 Academic Advising Conference Series- "*Guidelines for Advising Probationary and Academically Deficient Students*", Monday August 31, 2009, 12:00-1:30 PM, Meramec/Gasconade room, Havener Center
- II. **Next Meeting:** A motion was passed to delay the Chancellor's visit until a later date. The work groups will meet next week and the committee will meet again on Sept. 10, 2009 to discuss recommended actions.

The meeting was adjourned.